



Kerala State Information Technology Mission
 Department of Electronics & Information Technology
 Government of Kerala
 "Saankethika", Vrindavan Gardens
 Pattom, Thiruvananthapuram 695 004, Kerala, India
 Tel. +91 471 2525444
 Email: admin.ksitm@kerala.gov.in



No : CB/3/2025-KSITM

Dated 16-07-2025

To

LABOUR COMMISSIONER,

LABOUR COMMISSONERATE

Sir/Madam,

Sub: **KSITM – PG Diploma in e-Governance 2025-26 – Nominations called for-**
 Reg:-

- Ref: 1. GO(Ms) No 16/2009/ITD dated 10.07.2009
 2. GO(Ms) No. 23/2009/ITD dated 14/09/2009
 3. GO(Ms) No 26/2011/ITD dated 14.09.2011
 4. GO(Ms) No 1/2020/ITD dated 06.01.2020
 5. Circular No IT Cell-2/121/2025-ITD dated 03-07-2025

Government conduct a one year Post Graduate Diploma in e-Governance(PGDeG). The Course is intended for Capacity Building in employees as a part of implementing e-Governance Projects in the State. It is also envisaged to develop a pool of Human Resources within Government with an objective to develop personnel who would be able to manage the IT Divisions of the Government Departments and other Organizations.

As per Government order read as 1st above, sanction was accorded for sponsoring 15 Officers from Government Departments for the PGDeG course. As per GO read as 2nd above, it was ordered that the period of deputation for the course shall be treated as duty under Rule 12 (7) (iii) of Part I KSRs. As per Government order read as 4th paper above, 15 additional seats were created and earmarked for the Officials from Board /PSUs /Autonomous bodies etc. Hence altogether there are 30 seats for the course of which 15 seats shall be filled up from the candidates from Government of Kerala and 15 seats from Board / PSUs / Autonomous bodies etc.

The duration of the PGDeG course is one year, with two semesters. The main objective of the course is to impart quality training in the area of e-Governance. Successful candidates sponsored by the Government/ Board/ PSUs/ Autonomous bodies etc. shall be considered for implementation of e-Governance projects initiated or being implemented by their respective parent organization. The course fee for Government employees is Rs.75,000/- (Rupees Seventy Five Thousand Only), which will be shared in the ratio 90:10 between Government and Officials deputed respectively. The course fee for employees from Board

/PSUs / Autonomous bodies etc. is Rs.80,000/- (Rupees Eighty Thousand Only) which will be shared in the ratio 75:25 between the respective Organization and the Official deputed. PGDeG Programme is now being conducted by the Digital University of Kerala.

Guidelines for selection for PGDeG 2025-26 batch :-

1. Each Government department / Board/ PSUs/ Autonomous bodies etc may nominate a maximum of 3 (Three) numbers of qualified officers for the year 2025-26. Nominations of more than 3 candidates will not be considered, in any circumstances.
2. Age limit will be 45 years as on 1st January 2025.
3. Preference will be given to the members of Virtual IT Cadre .
4. Basic qualification for PGDeG will be Bachelor's Degree in any discipline with working knowledge of computers. BSc (Computer Science / IT), BCA Diploma /Certification in Computer Application will be an added advantage. Preference will be given to B.Tech / MBA / MCA / MSc (Computer Science / IT) Degree holders.
5. Candidate should apply online for the programme through <https://duk.ac.in/admission/apply/> and should upload documents to prove the age, qualification etc. along with the application.
6. While granting NOC, the Head of Department/Board/ PSUs/Autonomous bodies etc.need to furnish the criteria adopted for selection of the candidates and deployment plan as to how the officer would be positioned and utilized or role to be assigned /project to be assigned to the officer on successful completion of the course and shall state their consent that the said employee would be deputed for one year for the purpose of the said course, in case, he / she is selected.
7. Candidate should upload the signed NOC thus obtained in <https://duk.ac.in/admission/apply/>
8. Applications without NOC, the criteria adopted for selection of the candidates and deployment plan will be rejected.
9. The candidates should produce original certificates and NOC at the time of Written test/Interview.
10. The candidature of an employee to whom the NOC is issued cannot be withdrawn subsequently.
11. The selection process of PGDeG course for the academic year 2025-26 shall be as follows:
 1. Eligible candidates shall be selected after conducting a written test and interview. A written test of two hours shall be conducted before interview.

2. The written test shall be on matters related to Information Technology (Basic knowledge of computer operation, Operating System, SDLC, Management and IT topics, IT Policy of Government, IT Act and Rules, Government Process, Aptitude, Security, Quantitative Ability, logical reasoning)
3. In the case of Government Officials, preference shall be given to the candidates from Departments/ Board/ PSUs/ Autonomous bodies etc. where more e-Governance initiatives are being effectively implemented / to be implemented.
4. Kerala State IT Mission shall prepare merit list of candidates from both Government and Board/ PSUs/ Autonomous bodies etc. after the written test and interview and forward the same to Government for approval. If there are more than two candidates from the same Department/Board/ PSUs/ Autonomous bodies etc. in the merit list, maximum of two candidates shall be given admission.
5. The candidates selected for the PGDeG Programme shall be deputed to the Digital University of Kerala by the respective Department as per the orders read above for pursuing the Programme

Last date of application : 17/08/2025

Helpline number for PGDeG inquiries : 0471 155300 or 9446142347

Yours Faithfully,

Director

Signed by

Sandip Kumar I A S

Date: 16-07-2025 07:48:29

Enclt NO: LCO/3653/2025/ECB)

Dated: 12/08/2025

Copy of the letter forwarded to all sub offices
for your information

M. S. Poigo
for Labour Commissioner