

**FORM LL**  
**ANNUAL RETURN PRESCRIBED UNDER SECTION 28 OF THE INDIAN TRADE UNIONS ACT**  
(ACT XVI OF 1926)  
For the year ending 31st day of December 20.....  
(Form for Federation of Trade Unions)

**PART A**

- 1 Name of Federation :
  
- 2 Address of the Federation :
  
- 3 Registered Head Office :
- 4 No. and date of certificate of Registration :
- \*5 Classification of Industry (to be shown as per schedule of industries attached) :
- \*6 Classification of sector (Please state to which of the following for categories the union belongs:
  - a) Public Sector - Central Sphere
  - b) Public Sector - State Sphere
  - c) Private Sector - Central Sphere
  - d) Private Sector - State Sphere) :
7. Name of the all India body to which affiliated :
8. Affiliation Number :
- 9 Affiliation fee paid to the all India body to which affiliated during the year :
- 10 Date of payment of affiliation fee to the all India body :
- 11 Membership fee charged from affiliated Unions by the Federation during the year :
- \*12 No. of affiliated Union at the beginning of the year and their membership :
- \*13 No. of Unions joining during the year and their membership :
- \*14 No. of Unions disaffiliated during the year and their membership :
- \*15 No. of affiliated Union at the end of the year and their membership :
- 16 No. of members contributing to political fund :
- 17 No. of unions which who paid their affiliation fee for the whole year :
- 18 A copy of the rules of the Federation corrected upto the date of despatch of this return is appended. :
- 19 Part B of the return below has been duly completed. :

Dated the .....

Secretary

---

**PART B**

## Statement of liabilities and Assets on the 31st day of December 20.....

Liabilities	Rs.	Assets	Rs.
Amount of general Fund		Cash	
		In the hands of Treasurer	
		In the hands of Secretary	
		In the hands of	
		In the .....Bank	
		In the .....Bank	
Amount of political fund		Securities as per List below	
		Unpaid Subscriptions due for	
		*a) the year	
		*b) Previous year	
Loans from		Loans to	
.....		*a) Officers	
.....		*b) Members	
.....		*c) Others	
Debts due to		Immovable property	
		Goods and furniture	
Other liabilities (to be specified)		Other assets (to be specified)	
Total liabilities		Total Assets	

LIST OF SECURITIES

Particulars	Face Value	Cost price	Market price at the date on which accounts have been made up	In the hands of

Treasurer

GENERAL FUND ACCOUNT

INCOME	Rs	EXPENDITURE	Rs.
Balance at beginning of the year		Salaries and allowance of officers	
Subscription from members (including unpaid subscriptions due for the year)		Travelling allowance salaries, allowance and expenses of establishment	
*a) Subscription received		Auditor's fee	
*b) Subscription in arrears for three months or less		Legal expenses	
*c) Subscription in arrears for more than three month		Expenses conducting trade disputes	
Duration		Compensation paid to member for loss arising out of trade disputes	
Sale of periodicals, books Rules etc.		Funeral, of age sickness unemployment, benefits etc.	
Interest on investments		Educational Social and Religious benefits	
Income from miscellaneous source (to be specified)		Cost of publishing periodicals	
		Rents, Rates and taxes	
		Stationery, printing and postage	
		Expenses incurred under Section 15 (j) of the Indian Trade Unions Act 1926 (to be specified)	
		Other expenses (to be specified)	
		Balance at end of year	
Total		Total	

POLITICAL FUND ACCOUNT

INCOME	RS	EXPENDITURE	Rs.
Balance at the beginning of the year		Payment made an objects specified Section 16(2) of the Indian Trade Unions Act, 1926 (to be specified)	
Contribution from..... members at..... per member		Expenses of management (to be fully specified)	
		Balance at end of year	
Total		Total	

Treasurer

AUDITORS' DECLARATION

The undersigned having had access to all the books of accounts of the .....  
 ..... and having examined the foregoing statements, and verified the same  
 with the accounts vouchers relating thereto, now sign the same as found to be correct duly vouched and  
 in accordance with the law subject to the remarks if any, appended hereto and also certify that the  
 .....had properly maintained its membership  
 registers and its accounts and the members had paid their membership subscription to the  
 .....as shown in the foregoing statement of the  
 general fund account of the Union, subject to the remarks, if any appended hereto.

Auditor

Auditor.

The following changes of officers have been made during the year 20....

OFFICERS RELINQUISHING OFFICE

Name	Office	Date of relinquishing
------	--------	-----------------------

OFFICERS APPOINTED

Name	Date of birth	Private address	Personal occupation	Title of position held in Union	Date on which appointment in Col. 5 was taken up	Other officers held in addition to membership of executive with date
1	2	3	4	5	6	7

ELECTIONS

Date of last election office bearers :  
 Date of next election of Office bearers :

Secretary.